



Si View Community Organization | P.O. Box 2193 | North Bend WA 98045 | [www.siviewhoa.info](http://www.siviewhoa.info)

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This document outlines the procedure for updating the exterior paint color for your home, followed for both homeowner and the Si View Community Organization Architecture Review Committee (ARC). An ARC request is required whether repainting the same colors or choosing a new color scheme.

The ARC prefers digital submissions as this will expedite the process for both homeowner and the ARC. Please submit your ARC requests through the homeowner management portal, PayHOA (<http://payhoa.siviewhoa.info>). If necessary, you may also submit requests via email ([arc@siviewhoa.info](mailto:arc@siviewhoa.info)).

## **STEPS:**

- 1.) Select the colors you would like for your home's exterior. Please determine how well the colors will fit within the overall neighborhood look and feel. You may use other homes in the neighborhood as a guide. For aesthetic purposes, please do not select exact or similar colors as your nearest neighbors.
- 2.) Fill out the ARC request form. Specify the following: Paint Brand(s), Paint Color(s), Swatch Number(s), as well as the sheen to be used. **NOTE:** Only **non-glossy** sheens will be approved by the ARC.
- 3.) Specify the locations of the different colors: trim, body, accent, garage, exterior doors, and front door.
- 4.) Notify your immediate neighbors of the work to be performed. While neighbor signatures are no longer required on the form, we ask that you inform your neighbors as a courtesy.
- 5.) Paint a 3'x3' swatch in a publicly visible area on the front of your home for each of the proposed colors. Smaller swatches do not allow the Committee to properly evaluate the color choices in different lighting or to compare with surrounding homes. The Committee should be able to easily see the paint from the street. Please paint over any old swatches that are not listed on your submission.
- 6.) Login to <http://payhoa.siviewhoa.info> and create your ARC request under the "Architectural Requests" tab. Title your request "paint", upload a scan or picture of the completed ARC request form along with any supporting elements such as paint swatches, pictures of other homes, etc. **Be sure to mention that your swatches have been painted on your home for ARC consideration.**
- 7.) The CC&Rs allow a 30-day review period for ARC approval or denial. ARC requests will be approved bi-monthly on the second and fourth Tuesdays of the month. **Ensuring that your ARC request form is fully completed and your paint samples are clearly visible on the home a week prior to these meeting dates will allow the ARC to review your request in a timely manner. If information is incomplete, your request may need to wait for approval until the next ARC review date.** *Please note that painting a home without prior ARC approval may require repainting at the homeowner's expense as well as applicable fines.*
- 8.) Additional communication regarding the request and approval status will occur via PayHOA.